

## Calendar No. 17

104TH CONGRESS }  
1st Session }

SENATE

{ REPORT  
104-6

### AUTHORIZING BIENNIAL EXPENDITURES BY COMMITTEES OF THE SENATE

JANUARY 25 (legislative day, JANUARY 10), 1995.—Ordered to be printed

Mr. STEVENS, from the Committee on Rules and Administration,  
submitted the following

### REPORT

[To accompany S. Res. 73]

The Committee on Rules and Administration, to which was referred the following Senate Resolutions: 36, 38, 39, 40, 41, 43, 45, 48, 49, 50, 51, 52, 53, 54, 55, 56, 62, 64, 65, reports, in lieu thereof, an original resolution, incorporating the provisions of the foregoing resolutions and recommends that the resolution be agreed to.

#### CHAIRMAN'S STATEMENT

Since 1989, this committee has adopted a biennial funding authorization for committees of the Senate. This policy has received strong support from the various committee chairmen and ranking members. The recommendation before the Rules Committee retains that policy for the 1995–96 funding period.

The base of this budget was a 15-percent reduction to the 1994 total recurring budget authorization. To this base there is added a 2.0-percent cost of living adjustment (COLA) for 1995 for recurring salaries and a 2.4-percent COLA for January and February, 1996. The salary baseline in 1996 was increased by 2.4 percent. There is also a 2.4-percent COLA for January and February 1997.

The Rules Committee has authorized the use of unexpended funds in some form since 1989. In 1991, this committee informed Senate committees in Senate Report 102–15, in the markup, and on the floor of the Senate that the policy being adopted would permit committees to retain 50 percent of their unexpended funds as of February 28, 1993, to cover non-recurring needs that enhance efficiency in the committee. When S. Res. 71, the omnibus committee

funding resolution for the 103d Congress, was considered by the Senate, it was amended to contain language that no committee of the Senate may carry over an unexpended balance beyond March 1, 1995. The resolution reported herewith does not permit committees to carry forward funds but does establish a special reserve into which the unexpended balances of the committees will be transferred after obligations incurred during the funding period ending on the last day of February, 1995 have been paid.

The purpose of this special reserve is to fund special, unanticipated, non-recurring needs of committees and may be granted to such committees whose Chairman and Ranking Member submit a request for approval from the Chairman and Ranking Member of the Committee on Rules and Administration. No requests by any committee for non-recurring funds are included in this resolution. Nor have any Committees been allowed to use non-authorized non-recurring funding from the 103d Congress as part of the base for calculating this biennial funding reduction.

The Conference of the Majority's guidance was clear in stating that in order to solve the budget difficulties this country faces, sacrifices must be made overall. The Rules Committee guidelines are consistent with that expression. Overall, authorized funding for committees is 15 percent under the 1994 authorization plus the 2 percent COLA or —\$7,641,011. This reduction should also be considered in light of the 10 percent reductions that committees took in the 103d Congress. The recommendation before you follows the guidelines set by the Conference of the Majority and the Rules Committee for an overall 15 percent reduction with allowance for COLA's in 1995 and 1996, as well as January and February of 1997.

COLA's in 1996 and 1997 will be subject to approval by the President Pro Tempore of the Senate.

This budget is austere. The total number of full time committee employees in 1995 will be reduced from the number in 1994, which itself was less than authorized in 1980. The number of employees authorized by this resolution totals 947—a 20 percent reduction or 238 staff. On a deflated basis, the total authorized dollar value in 1996 for Senate committees will be less than in 1980.

In conclusion, the recommendations show that this committee is sensitive to the current economic climate and this resolution is one that should be adopted by the full Senate.

*Sec. 3—Committee on Agriculture, Nutrition, and Forestry*

1993 funds authorized by S. Res. 71 .....	\$2,027,632
1994 funds authorized by S. Res. 71 .....	1,973,136
1995 funds authorized by S. Res. 73 .....	1,708,179
1996 funds authorized by S. Res. 73 .....	1,746,459

	1995 funds authorized by S. Res. 73	1996 funds authorized by S. Res. 73
Recurring budget:		
Salary baseline .....	\$1,588,615	\$1,626,742
2 month COLA .....	6,354	6,507
Consultants .....	0	0
Training .....	0	0

	1995 funds authorized by S. Res. 73	1996 funds authorized by S. Res. 73
Administrative expenses .....	113,210	113,210
Total recurring funds authorized .....	1,708,179	1,746,459

*Sec. 4—Committee on Appropriations*

1993 funds authorized by S. Res. 71 .....	<b>\$4,861,162</b>
1994 funds authorized by S. Res. 71 .....	<b>4,961,810</b>
1995 funds authorized by S. Res. 73 .....	<b>4,823,586</b>
1996 funds authorized by S. Res. 73 .....	<b>4,931,401</b>

	1995 funds authorized by S. Res. 73	1996 funds authorized by S. Res. 73
Recurring budget:		
Salary baseline .....	\$4,548,586	\$4,656,401
2 month COLA .....	0	0
Consultants .....	175,000	175,000
Training .....	5,000	5,000
Administrative expenses .....	95,000	95,000
Total recurring funds authorized .....	4,823,586	4,931,401

*Sec. 5—Committee on Armed Services*

1993 funds authorized by S. Res. 71 .....	<b>\$2,819,419</b>
1994 funds authorized by S. Res. 71 .....	<b>2,880,344</b>
1995 funds authorized by S. Res. 73 .....	<b>2,641,704</b>
1996 funds authorized by S. Res. 73 .....	<b>2,702,669</b>

	1995 funds authorized by S. Res. 73	1996 funds authorized by S. Res. 73
Recurring budget:		
Salary baseline .....	\$2,530,089	\$2,590,811
2 month COLA .....	10,120	10,363
Consultants .....	0	0
Training .....	0	0
Administrative expenses .....	101,495	101,495
Total recurring funds authorized .....	2,641,704	2,702,669

*Sec. 6—Committee on Banking, Housing, and Urban Affairs*

1993 funds authorized by S. Res. 71 .....	<b>\$3,153,964</b>
1994 funds authorized by S. Res. 71 .....	<b>3,220,767</b>
1995 funds authorized by S. Res. 73 .....	<b>2,788,802</b>
1996 funds authorized by S. Res. 73 .....	<b>2,851,936</b>

	1995 funds authorized by S. Res. 73	1996 funds authorized by S. Res. 73
Recurring budget:		
Salary baseline .....	\$2,620,079	\$2,682,961
2 month COLA .....	10,480	10,732
Consultants .....	850	850
Training .....	850	850
Administrative expenses .....	156,543	156,543
Total recurring funds authorized .....	2,788,802	2,851,936

*Sec. 7—Committee on the Budget*

1993 funds authorized by S. Res. 71 .....	<b>\$3,424,833</b>
1994 funds authorized by S. Res. 71 .....	<b>3,499,838</b>

1995 funds authorized by S. Res. 73 .....	3,032,295
1996 funds authorized by S. Res. 73 .....	3,103,181

	1995 funds authorized by S. Res. 73	1996 funds authorized by S. Res. 73
Recurring budget:		
Salary baseline .....	\$2,941,810	\$3,012,413
2 month COLA .....	11,767	12,050
Consultants .....	0	0
Training .....	0	0
Administrative expenses .....	78,718	78,718
Total recurring funds authorized .....	3,032,295	3,103,181

*Sec. 8—Committee on Commerce, Science, and Transportation*

1993 funds authorized by S. Res. 71 .....	\$3,809,967
1994 funds authorized by S. Res. 71 .....	3,890,947
1995 funds authorized by S. Res. 73 .....	3,369,312
1996 funds authorized by S. Res. 73 .....	3,445,845

	1995 funds authorized by S. Res. 73	1996 funds authorized by S. Res. 73
Recurring budget:		
Salary baseline .....	\$3,204,862	\$3,281,779
2 month COLA .....	12,819	13,127
Consultants .....	0	0
Training .....	0	0
Administrative expenses .....	151,631	150,939
Total recurring funds authorized .....	3,369,312	3,445,845

*Sec. 9—Committee on Energy and Natural Resources*

1993 funds authorized by S. Res. 71 .....	\$2,756,636
1994 funds authorized by S. Res. 71 .....	2,815,535
1995 funds authorized by S. Res. 73 .....	2,579,566
1996 funds authorized by S. Res. 73 .....	2,636,292

	1995 funds authorized by S. Res. 73	1996 funds authorized by S. Res. 73
Recurring budget:		
Salary baseline .....	\$2,450,588	\$2,509,402
2 month COLA .....	9,802	10,037
Consultants .....	0	0
Training .....	0	0
Administrative expenses .....	119,176	116,853
Total recurring funds authorized .....	2,579,566	2,636,292

*Sec. 10—Committee on Environment and Public Works*

1993 funds authorized by S. Res. 71 .....	\$2,687,023
1994 funds authorized by S. Res. 71 .....	2,744,197
1995 funds authorized by S. Res. 73 .....	2,376,346
1996 funds authorized by S. Res. 73 .....	2,430,379

	1995 funds authorized by S. Res. 73	1996 funds authorized by S. Res. 73
Recurring budget:		
Salary baseline .....	\$2,183,955	\$2,236,370
2 month COLA .....	8,736	8,945
Consultants .....	8,000	8,000
Training .....	2,000	2,000

	1995 funds authorized by S. Res. 73	1996 funds authorized by S. Res. 73
Administrative expenses .....	173,655	175,064
Total recurring funds authorized .....	2,376,346	2,430,379

*Sec. 11—Committee on Finance*

1993 funds authorized by S. Res. 71 .....	\$3,349,255
1994 funds authorized by S. Res. 71 .....	3,419,382
1995 funds authorized by S. Res. 73 .....	2,960,173
1996 funds authorized by S. Res. 73 .....	3,026,449

	1995 funds authorized by S. Res. 73	1996 funds authorized by S. Res. 73
Recurring budget:		
Salary baseline .....	\$2,750,504	\$2,816,516
2 month COLA .....	11,002	11,266
Consultants .....	30,000	30,000
Training .....	10,000	10,000
Administrative expenses .....	158,667	158,667
Total recurring funds authorized .....	2,960,173	3,026,449

*Sec. 12—Committee on Foreign Relations*

1993 funds authorized by S. Res. 71 .....	\$2,749,434
1994 funds authorized by S. Res. 71 .....	2,808,864
1995 funds authorized by S. Res. 73 .....	2,647,720
1996 funds authorized by S. Res. 73 .....	2,708,841

	1995 funds authorized by S. Res. 73	1996 funds authorized by S. Res. 73
Recurring budget:		
Salary baseline .....	\$2,536,562	\$2,597,439
2 month COLA .....	10,146	10,390
Consultants .....	0	0
Training .....	0	0
Administrative expenses .....	101,012	101,012
Total recurring funds authorized .....	2,647,720	2,708,841

*Sec. 13—Committee on Governmental Affairs*

1993 funds authorized by S. Res. 71 .....	\$5,603,819
1994 funds authorized by S. Res. 71 .....	5,213,729
1995 funds authorized by S. Res. 73 .....	4,429,312
1996 funds authorized by S. Res. 73 .....	4,530,725

	1995 funds authorized by S. Res. 73	1996 funds authorized by S. Res. 73
Recurring budget:		
Salary baseline .....	\$4,209,756	\$4,310,790
2 month COLA .....	16,839	17,243
Consultants .....	0	0
Training .....	0	0
Administrative expenses .....	202,717	202,692
Total recurring funds authorized .....	4,429,312	4,530,725

*Sec. 14—Committee on the Judiciary*

1993 funds authorized by S. Res. 71 .....	\$4,906,405
1994 funds authorized by S. Res. 71 .....	5,013,474

1995 funds authorized by S. Res. 73 .....	4,260,450
1996 funds authorized by S. Res. 73 .....	4,359,828

	1995 funds authorized by S. Res. 73	1996 funds authorized by S. Res. 73
Recurring budget:		
Salary baseline .....	\$4,125,298	\$4,224,305
2 month COLA .....	16,501	16,897
Consultants .....	0	0
Training .....	0	0
Administrative expenses .....	118,651	118,626
Total recurring funds authorized .....	4,260,450	4,359,828

*Sec. 15—Committee on Labor and Human Resources*

1993 funds authorized by S. Res. 71 .....	\$5,146,224
1994 funds authorized by S. Res. 71 .....	5,257,570
1995 funds authorized by S. Res. 73 .....	4,018,406
1996 funds authorized by S. Res. 73 .....	4,111,256

	1995 funds authorized by S. Res. 73	1996 funds authorized by S. Res. 73
Recurring budget:		
Salary baseline .....	\$3,853,367	\$3,945,848
2 month COLA .....	15,413	15,783
Consultants .....	0	0
Training .....	0	0
Administrative expenses .....	149,626	149,625
Total recurring funds authorized .....	4,018,406	4,111,256

*Sec. 16—Committee on Rules and Administration*

1993 funds authorized by S. Res. 71 .....	\$1,478,578
1994 funds authorized by S. Res. 71 .....	1,511,163
1995 funds authorized by S. Res. 73 .....	1,309,439
1996 funds authorized by S. Res. 73 .....	1,340,234

	1995 funds authorized by S. Res. 73	1996 funds authorized by S. Res. 73
Recurring budget:		
Salary baseline .....	\$1,277,998	\$1,308,670
2 month COLA .....	5,112	5,235
Consultants .....	0	0
Training .....	0	0
Administrative expenses .....	26,329	26,329
Total recurring funds authorized .....	1,309,439	1,340,234

*Sec. 17—Committee on Small Business*

1993 funds authorized by S. Res. 71 .....	\$1,134,791
1994 funds authorized by S. Res. 71 .....	1,156,079
1995 funds authorized by S. Res. 73 .....	1,059,861
1996 funds authorized by S. Res. 73 .....	1,083,793

	1995 funds authorized by S. Res. 73	1996 funds authorized by S. Res. 73
Recurring budget:		
Salary baseline .....	\$993,194	\$1,017,031
2 month COLA .....	3,973	4,068
Consultants .....	0	0
Training .....	0	0

	1995 funds authorized by S. Res. 73	1996 funds authorized by S. Res. 73
Administrative expenses .....	62,694	62,694
Total recurring funds authorized .....	1,059,861	1,083,793

*Sec. 18—Committee on Veterans' Affairs*

1993 funds .....	
authorized by .....	
S. Res. 71 .....	\$1,171,401
1994 funds .....	
authorized by .....	
S. Res. 71 .....	1,196,647
1995 funds authorized by S. Res. 73 .....	1,097,451
1996 funds authorized by S. Res. 73 .....	1,122,714

	1995 funds authorized by S. Res. 73	1996 funds authorized by S. Res. 73
Recurring budget:		
Salary baseline .....	\$1,048,437	\$1,073,599
2 month COLA .....	4,194	4,294
Consultants .....	0	0
Training .....	0	0
Administrative expenses .....	44,820	44,821
Total recurring funds authorized .....	1,097,451	1,122,714

*Sec. 19—Special Committee on Aging*

1993 funds authorized by S. Res. 71 .....	\$1,184,439
1994 funds authorized by S. Res. 71 .....	1,209,141
1995 funds authorized by S. Res. 73 .....	1,108,255
1996 funds authorized by S. Res. 73 .....	1,132,974

	1995 funds authorized by S. Res. 73	1996 funds authorized by S. Res. 73
Recurring budget:		
Salary baseline .....	\$1,025,851	\$1,050,472
2 month COLA .....	4,103	4,202
Consultants .....	0	0
Training .....	0	0
Administrative expenses .....	78,301	78,300
Total recurring funds authorized .....	1,108,255	1,132,974

*Sec. 20—Select Committee on Intelligence*

1993 funds authorized by S. Res. 71 .....	\$2,517,295
1994 funds authorized by S. Res. 71 .....	2,572,358
1995 funds authorized by S. Res. 73 .....	2,064,860
1996 funds authorized by S. Res. 73 .....	2,113,120

	1995 funds authorized by S. Res. 73	1996 funds authorized by S. Res. 73
Recurring budget:		
Salary baseline .....	\$2,003,881	\$2,051,975
2 month COLA .....	8,016	8,208
Consultants .....	0	0
Training .....	0	0
Administrative expenses .....	52,963	52,937
Total recurring funds authorized .....	2,064,860	2,113,120

*Sec. 21—Committee on Indian Affairs*

1993 funds authorized by S. Res. 71 .....	\$1,197,940
1994 funds authorized by S. Res. 71 .....	1,221,872
1995 funds authorized by S. Res. 73 .....	1,119,088
1996 funds authorized by S. Res. 73 .....	1,143,036

	1995 funds authorized by S. Res. 73	1996 funds authorized by S. Res. 73
Recurring budget:		
Salary baseline .....	\$993,859	\$1,017,712
2 month COLA .....	3,975	4,071
Consultants .....	0	0
Training .....	0	0
Administrative expenses .....	121,254	121,253
Total recurring funds authorized .....	1,119,088	1,143,036

## BACKGROUND

The Committee on Rules and Administration held hearings on January 18 and 19, 1995, to receive testimony from chairmen and ranking minority members of Senate Committees on their committee funding requests for the funding period March 1, 1995, through September 30, 1996, and for the funding period March 1, 1996, through February 28, 1997. The Committee then held a markup on January 25, 1995, and reported an original resolution authorizing biennial expenditures by the committees of the Senate. This "omnibus" biennial funding resolution in the amount of \$49,394,804 for 1995 and \$50,521,131 for 1996 was reported in lieu of the following resolutions which were reported by the Senate committees in conformance with paragraph 9 of Rule XXVI and referred to the Rules Committee: Senate Resolutions 36, 38, 39, 40, 41, 43, 45, 48, 49, 50, 51, 52, 53, 54, 55, 56, 62, 64, and 65.

The guideline proposed by the Rules Committee for the 1995 and 1996 committee biennial funding periods was for each committee to start in 1995, year one of the biennial budget, with 85 percent of their 1994 recurring budget authority (base), plus approved cost of living adjustments (2.0 percent for 12 months) on 85 percent of the 1994 recurring staff salaries. In addition, committees could budget the 1996 January-February COLA at 2.4 percent. These guidelines were an effort to recognize committee funding at a level consistent with the current fiscal climate. For 1996, year two of the biennial budget, each committee was to then increase the 1995 salary baseline by 2.4 percent and budget the 1997 January-February COLA at 2.4 percent. Committees requesting funds in excess of these guidelines either on a recurring or non-recurring basis were to include as part of their budget submission a full justification for such exception.

The Labor and Human Resources Committee reported a budget request in excess of Rules Committee guidelines which reflected a 25 percent reduction adjusted for COLA's from the 1994 baseline budget.

The following committees adhered to the guidelines communicated by the Rules Committee: Agriculture, Appropriations, Banking (recurring), Budget, Commerce, Environment, Governmental Affairs, Indian Affairs, Judiciary, Rules, Small Business,



Veterans' Affairs, and Aging. In addition, the Banking Committee submitted a request for non-recurring funds in the amount of \$950,000 to continue the investigation into the Madison Guaranty/Whitewater Development Corporation matter begun in the 103d Congress.

Five committees submitted budget requests which did not follow the guidelines. Rather than taking a 15 percent reduction, the following committees sought a smaller adjustment in their operational budgets: Armed Services (+2.35); Energy and Natural Resources (-7%); Finance (-5.0%); Foreign Relations (-5%); and Intelligence (-8.42%).

At the Rules Committee mark-up on January 25, 1995, the Committee made the following recommendations that were ordered favorably reported. The committees whose budget requests were adopted without amendment were Agriculture, Appropriations, Banking (recurring budget), Budget, Commerce, Environment, Labor, and Rules.

For those committees which submitted requests that did not adhere to guidelines and some committees which did comply, further adjustments were necessary in order to reach the overall mandated 15 percent reduction for all committees.

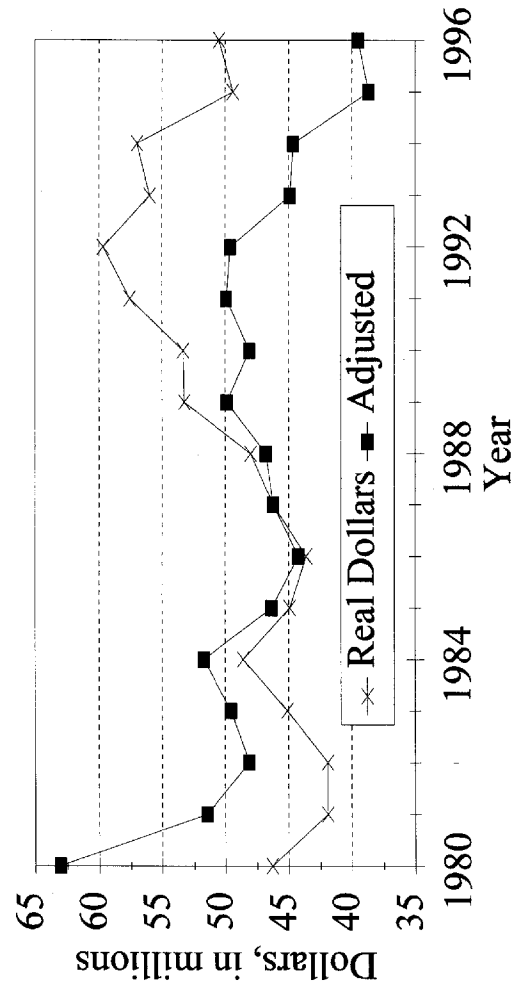
The Armed Services Committee's request was adjusted to a 10 percent reduction; Energy and Natural Resources was adjusted to a 10 percent reduction; Finance was adjusted to a 15 percent reduction; Foreign Relations was adjusted to a 7.5 percent reduction; and Intelligence was adjusted to a 16.5 percent reduction.

It was the Rules Committee's position that the committees on Aging, Veterans' Affairs, Small Business and Indian Affairs, which followed the Rules guidelines in their budget submission, were unable to absorb a full 15 percent reduction. The Committee chose, instead, to reduce these committees by only 10 percent based on their size and impact on their operations.

Lastly, Governmental Affairs and Judiciary, both of which submitted budget requests in compliance with guidelines, were reduced an additional 1.5 percent.

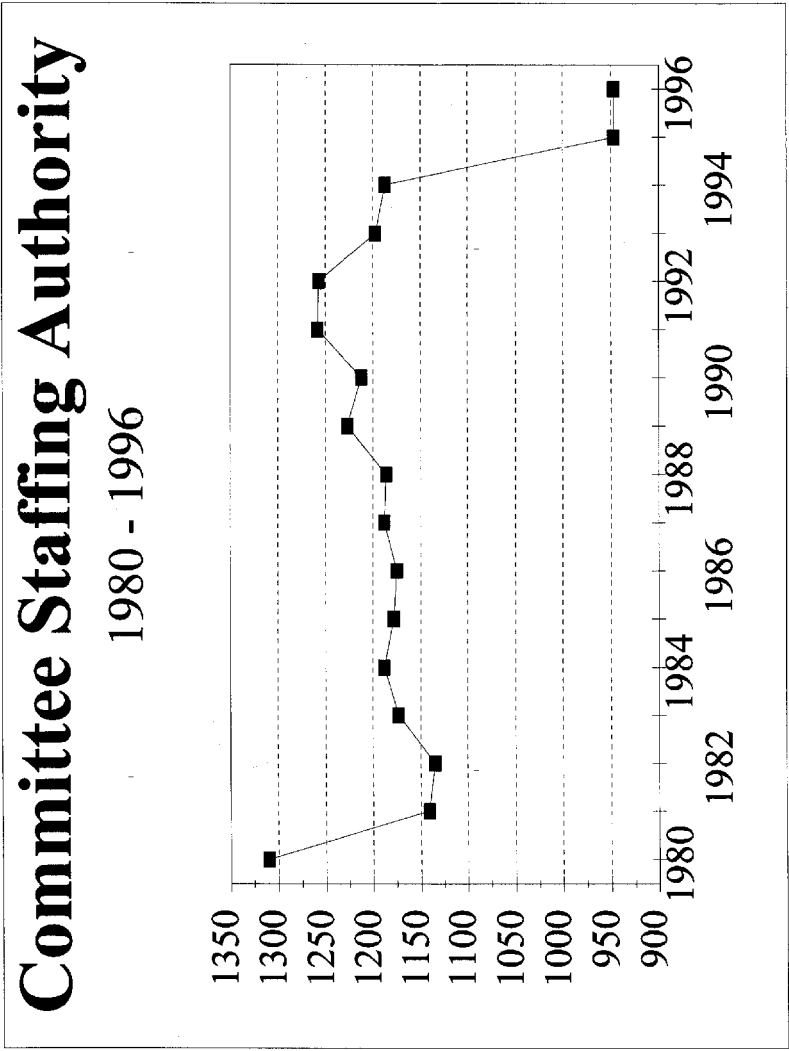
# Committee Budget Authority

## 1980-1996, Adjusted for Inflation



Price deflators from the Economic Report of the President, 1994

1987, Base Year



## COST-OF-LIVING ADJUSTMENTS

It is the intent of the Committee on Rules and Administration that amounts included in the various committee budgets for COLA's in January and February 1996 and 1997 shall be used only for COLA's authorized by the order of the President pro tempore of the Senate pursuant to section 4 of the Federal Pay Comparability Act of 1970 (2 U.S.C. 60a-1). If, however, the President pro tempore does not authorize the COLA's for 1996 and 1997, funds authorized for that purpose by this resolution may not be expended.

## STATIONERY ROOM EXPENSES

Effective March 1, 1988, under the provision of Section 2(c)(3) of S. Res. 381, agreed to February 26, 1988, expenses are certified and paid in the same manner as official long distance phone calls for Senate committees. This change has brought committee procedure in conformity with the certification and payment process now in effect for Members' personal offices.

This method of payment only permits the certification of authorized purchases of official office supplies that would be in order for approval if vouchered separately.

## OFFICIAL MAIL COSTS

Pursuant to section 10 of P.L. 101-520, 101st Congress, second session, committees funded by this resolution are granted the authority to send official mail, other than franked mail, through the Senate post office and to have the cost of such mail charged to their official office expenses accounts in a manner similar to the purchase of supplies from the Senate stationery store. Therefore, vouchers will not be required for payments to the Postmaster, United States Senate. The principle category of mail for which this authority is established is express mail, but it may be used for any postal services available from the Senate post office.

The 60-day pre-election moratorium on mass mailings does not apply to a committee when such mass mailings are mailed under the frank of the chairman and relate to the normal and regular business of the committee.

## METERED CHARGES FOR COPYING EQUIPMENT

To reduce paperwork and expedite payments, the Sergeant at Arms has requested that vouchers not be required for the payment of metered charges for copying equipment. Expenses associated with metered charges for copying equipment will be certified and paid in the same manner as official long distance phone calls for Senate committees. This change has brought committee procedure in conformity with the certification and payment process now in effect for Members' personal offices authorized by section 4 of P.L. 101-520, 101st Congress, second session, (2 U.S.C. 58(a), as amended).

## SENATE RECORDING AND PHOTOGRAPHIC SERVICES

In accordance with 2 U.S.C. 123b and the regulations promulgated by the Committee on Rules and Administration on June 17,

1992, official expenses incurred by a committee at the Senate Recording and Photographic Studios may be certified and paid in the same manner as stationery supplies purchased from the Senate Stationery Room. "Official expenses" has the meaning given to it by Interpretative Ruling No. 442, issued April 15, 1992, by the Select Committee on Ethics.

#### PRODUCTIVITY DATA

Committees were informed in Senate Report 102-15 that productivity data on various committee functions would be required on a quarterly basis, for the first and second sessions of the 103d Congress. In the past, such data as reported bills and resolutions, reported nominations, number of meetings, and the number of meeting hours have been identifiable, comparable, and verifiable.

This same information will be required on a quarterly basis for the first and second sessions of the 104th Congress.

## WORKLOAD PRODUCTIVITY REPORT—(103D CONGRESS)

Committee	Budget		Authorized em- ployees		Square feet <sup>1</sup>		Bills and resolu- tions		Nominations		Meetings		Meeting hours	
	Amount	Rank	Number	Rank	Number	Rank	Number	Rank	Number	Rank	Number	Rank	Number	Rank
Aging .....	2,393,580.00	17	28	15	152	10	0	19	0	17	39	16	160.50	14
Agriculture .....	3,905,768.00	14	45	13	135	19	32	11	23	11	81	14	178.00	13
Appropriations .....	9,822,972.00	4	82	6	219	1	42	8	0	18	308	1	619.75	1
Armed Services .....	5,699,763.00	9	52	12	163	5	25	13	70,212	1	264	2	514.25	3
Banking .....	6,374,731.00	8	61	9	137	18	38	10	52	6	130	10	356.25	6
Budget .....	6,924,671.00	6	83	5	145	15	4	17	0	19	28	19	72.00	17
Commerce .....	7,700,914.00	5	89	4	144	17	110	2	1,945	3	158	5	289.50	9
Energy .....	5,572,171.00	10	57	10	145	16	127	1	38	8	144	7	290.25	8
Environment .....	5,431,220.00	12	56	11	149	13	57	6	29	10	99	12	227.00	11
Finance .....	6,768,637.00	7	62	8	149	14	13	15	51	7	138	9	239.25	10
Foreign Relations .....	5,558,298.00	11	61	8	162	7	97	3	2,647	2	254	3	459.00	4
Governmental Affairs .....	10,318,196.00	2	120	3	179	3	42	9	30	9	143	8	325.00	7
Indian Affairs .....	2,419,812.00	16	22	19	161	8	46	7	7	13	86	13	158.75	15
Intelligence .....	4,815,239.00	13	44	14	154	9	6	16	1	16	105	11	180.00	12
Judiciary .....	9,919,879.00	3	128	1	173	4	82	4	382	5	158	6	446.25	5
Labor .....	10,403,794.00	1	126	2	151	11	63	5	1,169	4	217	4	562.50	2
Rules .....	2,989,741.00	15	26	16	181	2	30	12	5	14	31	18	52.25	19
Small Business .....	2,290,870.00	19	26	17	151	12	3	18	4	15	32	17	65.75	18
Veterans Affairs .....	2,368,048.00	18	23	18	163	6	16	14	10	12	54	15	101.00	16
Total .....	111,678,304.00		1,191		3,013		833		76,605		2,469		5,297.25	

<sup>1</sup>In 1983, the Rules Committee set the policy of providing 140 SF per employee as a goal.

## PRINTING AND BINDING

Committee expenditures for printing and binding continue to be a substantial cost to the Senate. Such costs include both the costs of printing the documents, and the costs of preparing the manuscripts by GPO's detailed personnel. Although printing and binding funds are not included in individual committee budgets, wise use of funds provided through Legislative Branch Appropriations is a serious concern to the Rules Committee.

From the 102d to the 103d Congress, committees whose budgets are reviewed by the Rules Committee reduced document printing costs by \$4,568,058, a decrease of 36.4 percent, while the cost for printers detailed to Senate committees from GPO during the same period decreased by \$896,696, or 32.0 percent. Part of the reduction in printing costs can be attributed to increased use of electronic means in the preparation of transcripts, and part is due to committees' efforts to hold costs down by eliminating the printing of non-essential materials.

The Rules Committee urges all committees to continue to monitor their printing operations, with an eye toward minimizing printer's overtime charges except on a temporary basis when the extraordinary cost can be justified by the need for timely delivery of the committee's legislative papers.

A committee may not procure more than 300 copies of a hearing or other document germane thereto except as authorized by 44 U.S.C. 703. That section provides that extra copies not exceeding \$700 in cost may be obtained upon an order of the Joint Committee on Printing; extra copies at a cost of \$700 to \$1,200 must be authorized by simple resolution of the Senate; and cost exceeding \$1,200 requires approval of both houses of Congress upon concurrent or joint resolution. Such resolutions requesting printing are referred to the Committee on Rules and Administration.

"Extra copies" means additional numbers ordered at the time of original printing. Reprinting a document at a later time must be treated as a new publication.

## PRINTING AND BINDING—1991–94—COMMITTEES

[In whole dollars]

	1991	1992	Total 1991–92	Percent total	1993	1994	Total 1993–94	Percent total	Change 1991– 92 to 93–94	Percent change
Agriculture .....	338,872	96,957	430,829	3.4	85,524	40,274	125,798	1.6	(305,031)	–70.8
Appropriations .....	881,586	574,457	1,456,043	11.6	571,069	557,457	1,128,526	14.1	(327,517)	–22.5
Armed Services .....	332,697	179,071	511,768	4.1	142,032	185,283	327,315	4.1	(184,453)	–36.0
Banking .....	598,907	529,837	1,128,744	9.0	270,979	128,921	399,900	5.0	(728,844)	–64.6
Budget .....	92,177	120,741	212,918	1.7	248,886	9,895	258,781	3.2	45,863	21.5
Commerce .....	258,568	131,636	390,204	3.1	158,984	143,490	302,474	3.8	(87,730)	–22.5
Energy .....	437,821	273,652	711,473	5.7	187,356	120,661	308,017	3.9	(403,456)	–56.7
Environment .....	274,827	178,123	452,950	3.6	225,003	428,262	653,265	8.2	200,315	44.2
Finance .....	241,988	274,841	516,829	4.1	184,861	94,327	279,188	3.5	(237,641)	–46.0
Foreign Relations .....	335,828	314,177	650,005	5.2	271,050	170,362	441,412	5.5	(208,593)	–32.1
Governmental Affairs .....	533,809	432,816	966,625	7.7	534,239	172,281	706,520	8.8	(260,105)	–26.9
Judiciary .....	834,542	621,823	1,456,365	11.6	553,632	169,283	722,915	9.0	(733,450)	–50.4
Labor .....	369,830	160,464	530,294	4.2	168,462	167,623	336,085	4.2	(194,209)	–36.6
Rules .....	73,092	76,720	149,812	1.2	70,277	10,745	81,022	1.0	(68,790)	–45.9
Small Business .....	80,945	105,032	185,977	1.5	78,550	83,125	161,675	2.0	(24,302)	–13.1
Veterans' Affairs .....	77,532	73,012	150,544	1.2	58,821	48,340	107,161	1.3	(43,383)	–28.8
Aging .....	258,924	199,258	458,182	3.6	175,673	99,695	275,368	3.4	(182,814)	–39.9
Ethics .....	409,713	55,124	464,837	3.7	73,009	26,864	99,873	1.2	(364,964)	–78.5
Indian Affairs .....	259,241	215,750	474,991	3.8	207,883	149,440	357,323	4.5	(117,668)	–24.8
Intelligence .....	21,151	11,156	32,307	0.3	240,916	51,447	292,363	3.7	260,056	805.0
JEC .....	390,280	235,484	625,764	5.0	203,079	131,270	334,349	4.2	(291,415)	–46.6
JCP .....	414,289	186,566	600,855	4.8	114,863	176,065	290,928	3.6	(309,927)	–51.6
Total .....	7,511,619	5,046,697	12,558,316	100.0	4,825,148	3,165,110	7,990,258	100.0	(4,568,058)	–36.4



SENATE COSTS FOR PRINTING AND BINDING  
[In thousands of dollars]

	1985	1986	1987	1988	1989	1990	1991	1992	1993	1994	1985 to 1994	Percent change
Agriculture .....	309	148	211	297	173	183	334	97	86	40	(269)	-87.0
Appropriations .....	540	639	658	783	620	796	882	574	571	557	17	3.2
Armed Services .....	400	404	378	506	373	506	333	179	142	185	(215)	-53.7
Banking .....	286	305	327	289	297	574	599	530	271	129	(157)	-54.9
Budget .....	177	104	253	136	83	150	92	121	249	10	(167)	-94.4
Commerce .....	452	478	564	416	343	667	259	132	159	143	(309)	-68.3
Energy .....	549	554	714	681	582	652	438	274	187	121	(428)	-78.0
Environment .....	282	340	423	434	319	484	275	178	225	428	146	51.9
Finance .....	485	885	428	510	261	267	242	275	185	94	(391)	-80.6
Foreign Relations .....	406	463	300	358	331	419	336	314	271	170	(236)	-58.0
Governmental Affairs .....	371	415	533	602	525	866	534	433	534	172	(199)	-53.6
Judiciary .....	689	730	636	182	847	611	835	622	554	169	(520)	-75.4
Labor .....	355	564	428	510	273	359	370	160	168	168	(187)	-52.8
Rules .....	49	82	128	78	47	57	73	77	70	11	(38)	-78.1
Small Business .....	151	122	133	109	99	154	81	105	79	83	(68)	-45.0
Veterans' Affairs .....	73	112	93	129	129	148	78	73	59	48	(25)	-33.8
Aging .....	129	199	204	154	136	175	259	199	176	100	(29)	-22.7
Ethics .....	25	5	71	34	31	312	410	55	73	27	2	7.5
Indian Affairs .....	137	200	95	208	296	307	259	216	208	149	12	9.1
Intelligence .....	17	7	50	21	41	6	21	11	241	51	34	202.6
JEC .....	407	671	582	334	393	403	390	235	203	131	(276)	-67.7
JCP .....	90	110	126	84	186	150	414	187	115	176	86	95.6
Total .....	6,379	7,538	7,335	6,856	6,385	8,245	7,512	5,047	4,825	3,165	(3,214)	-50.4

DETAILED PRINTERS—1991–94—COMMITTEES  
[In whole dollars]

	1991	1992	Total 1991–92	Percent total	1993	1994	Total 1993–94	Percent total	Change 1991– 92 to 93–94	Percent change
Agriculture .....	132,433	53,449	185,882	5.1	53,813	54,964	108,777	4.0	(77,105)	–41.5
Appropriations .....	405,679	297,335	703,014	19.4	306,438	302,798	609,236	22.3	(93,778)	–13.3
Armed Services .....	69,660	57,878	127,538	3.5	58,173	50,111	108,284	4.0	(19,254)	–15.1
Banking .....	71,474	90,158	161,632	4.4	90,875	120,388	211,263	7.7	49,631	30.7
Budget .....	128,025	95,036	223,061	6.1	90,231	53,892	144,123	5.3	(78,938)	–35.4
Commerce .....	0	0	0	0.0	0	0	0	0.0	0	0.0
Energy .....	56,631	46,719	103,350	2.8	48,825	38,674	87,499	3.2	(15,851)	–15.3
Environment .....	39,487	46,001	85,488	2.4	40,572	4,075	44,647	1.6	(40,841)	–47.8
Finance .....	298,051	206,055	504,106	13.9	204,861	180,150	385,011	14.1	(119,095)	–23.6
Foreign Relations .....	138,108	112,092	250,200	6.9	126,283	112,294	238,577	8.7	(11,623)	–4.6
Governmental Affairs .....	146,087	114,919	261,006	7.2	110,055	98,154	208,209	7.6	(52,797)	–20.2
Judiciary .....	253,211	162,745	415,956	11.5	113,780	92,068	205,848	7.5	(210,108)	–50.5
Labor .....	73,314	32,963	106,277	2.9	56,720	47,733	104,453	3.8	(1,824)	–1.7
Rules .....	2,155	1,251	3,406	0.1	0	0	0	0.0	(3,406)	–100.0
Small Business .....	0	0	0	0.0	0	0	0	0.0	0	0.0
Veterans' Affairs .....	55,169	44,910	100,079	2.8	48,797	2,523	51,320	1.9	(48,759)	–87.7
Aging .....	64,300	50,627	114,927	3.2	52,575	46,476	99,051	3.6	(15,876)	–13.8
Ethics .....	943	0	943	0.0	0	0	0	0.0	(943)	–100.0
Indian Affairs .....	79,135	60,588	139,723	3.8	67,392	62,837	130,229	4.8	(9,494)	–6.8
Intelligence .....	0	0	0	0.0	0	0	0	0.0	0	0.0
JEC .....	0	0	0	0.0	0	0	0	0.0	0	0.0
JCP .....	110,979	34,975	145,954	4.0	0	0	0	0.0	(145,954)	–100.0
Total .....	2,124,841	1,507,701	3,632,542	100.0	1,469,390	1,267,137	2,736,527	100.0	(896,015)	–32.0

SENATE COSTS FOR DETAILED PRINTERS  
[In thousands of dollars]

	1985	1986	1987	1988	1989	1990	1991	1992	1993	1994	1985 to 1994	Percent change
Agriculture .....	51	40	60	55	49	125	132	53	54	55	4	7.8
Appropriations .....	203	201	211	233	242	328	406	297	306	303	100	49.2
Armed Services .....	50	47	36	51	42	57	70	58	58	50	0	0.2
Banking .....	40	38	39	41	35	60	71	90	91	120	80	201.0
Budget .....	103	61	88	85	84	116	128	95	90	54	(49)	-47.7
Commerce .....	4	0	0	0	0	1	0	0	0	0	(4)	-100.0
Energy .....	25	0	0	0	0	5	57	47	49	39	14	54.7
Environment .....	0	0	0	0	0	0	39	46	41	4	4	0.0
Finance .....	93	76	164	169	172	198	298	206	205	180	87	93.7
Foreign Relations .....	53	90	101	108	87	113	138	112	126	112	59	111.9
Government Affairs .....	108	93	72	57	50	59	146	115	110	98	(10)	-9.1
Judiciary .....	235	220	200	150	160	177	253	163	114	92	(143)	-60.8
Labor .....	38	41	49	41	37	62	73	33	57	48	10	25.6
Rules .....	0	10	15	3	3	5	2	1	0	0	0	0.0
Small Business .....	38	3	0	0	0	0	0	0	0	0	(38)	-100.0
Veterans' Affairs .....	45	56	56	5	24	46	55	45	49	3	(42)	-94.4
Aging .....	44	45	47	47	38	55	64	51	53	46	2	5.6
Ethics .....	0	0	0	0	0	0	1	0	0	0	0	0.0
Indian Affairs .....	42	49	48	58	51	62	79	61	67	63	21	49.6
Intelligence .....	38	40	35	46	7	0	0	0	0	0	(38)	-100.0
JEC .....	86	42	43	39	6	0	0	0	0	0	(86)	-100.0
JCP .....	287	75	170	141	198	44	111	35	0	0	(287)	-100.0
Total .....	1,583	1,227	1,434	1,329	1,286	1,514	2,125	1,508	1,469	1,267	(316)	-20.0

## DETAILED EMPLOYEES

Each paragraph of the omnibus resolution includes specific authorizing language on the use of detailed employees on either a reimbursable, or non-reimbursable, basis. This language, which has been included in the previous three biennial funding resolutions, continues the practice that permits the detail or assignment of personnel from departments or agencies of the government to the staff of a committee without reimbursement of that person's salary.

In addition, S. Res. 77 (79-1) will continue to apply to the use by a committee of assigned or detailed personnel on a reimbursement basis. The prior consent of the Government department or agency concerned and the Committee on Rules and Administration will be required with regard to the use of all such personnel, whether on a reimbursable or non-reimbursable basis pursuant to Standing Rule XXVII paragraph 4.

## DETAILEES

Agency	Period begins	Period ends
COMMITTEE: AGRICULTURE		
Fiscal year 1993:		
Department of Agriculture .....	2/15/94	2/28/94
Commodity Futures Agency .....	2/14/94	2/28/94
Fiscal year 1994:		
Department of Agriculture .....	3/01/94	2/14/95
Foreign Agriculture Service .....	6/20/94	12/09/94
GAO .....	3/14/94	12/31/94
Commodity Futures Agency .....	3/01/94	2/13/95
COMMITTEE: APPROPRIATIONS		
Fiscal year 1993:		
Department of Defense .....	3/29/93	12/31/93
Interior Department .....	3/29/93	12/31/93
U.S. Coast Guard .....	2/01/94	2/28/94
Department of Justice .....	3/29/93	12/31/93
Bureau of Labor Statistics .....	1/22/94	2/28/94
Department of Education .....	5/14/93	12/31/93
Department of Education .....	2/25/94	2/28/94
Library of Congress .....	6/21/93	9/30/93
GAO .....	3/01/93	2/15/94
GAO .....	2/28/94	2/28/94
National Science Foundation .....	2/07/94	2/28/94
Defense Logistics .....	2/01/94	2/28/94
Department of Defense .....	2/07/94	2/28/94
Health and Human Services .....	5/05/93	10/05/93
Department of Defense .....	3/29/93	12/31/93
State Department .....	2/13/94	2/28/94
Department of Justice .....	3/01/93	1/03/94
Department of Veterans' Affairs .....	3/01/93	12/31/93
GAO .....	3/01/93	10/31/93
Department of Defense .....	3/29/93	12/31/93
Department of the Navy .....	1/31/94	2/28/94
U.S. Coast Guard .....	3/01/93	12/31/93
Department of the Interior .....	2/07/94	2/28/94
Health and Human Services .....	2/06/94	2/28/94
Fiscal year 1994:		
U.S. Coast Guard .....	3/01/94	12/31/94
Bureau of Labor Statistics .....	3/01/94	10/31/94
Department of Education .....	3/01/94	12/31/94
GAO .....	3/01/94	8/31/94
National Science Foundation .....	3/01/94	12/31/94
U.S. Coast Guard .....	7/14/94	2/28/95

## DETAILEES—Continued

Agency	Period begins	Period ends
Defense Logistics .....	3/01/94	12/31/94
GAO .....	4/26/94	1/31/95
Department of Defense .....	3/01/94	12/31/94
State Department .....	3/01/94	11/30/94
National Guard Bureau .....	12/19/94	2/28/95
GAO .....	7/18/94	2/28/95
Health and Human Services .....	4/13/94	9/02/94
Department of the Navy .....	3/01/94	12/31/94
Department of the Interior .....	3/01/94	12/31/94
EPA .....	6/20/94	9/30/94
Department of Education .....	1/09/95	2/28/95
Health and Human Services .....	3/01/94	6/06/94
COMMITTEE: BANKING		
Fiscal year 1993:		
Department of Commerce .....	6/27/93	2/28/94
SEC .....	5/14/93	2/28/94
Fiscal year 1994:		
GAO .....	6/22/94	2/28/95
Department of Commerce .....	3/01/94	12/24/94
SEC .....	3/01/94	5/13/94
GAO .....	6/22/94	2/28/95
COMMITTEE: BUDGET		
Fiscal year 1993:		
Department of Agriculture .....	1/10/94	2/28/94
Fiscal year 1994:		
Small Business Administration .....	6/06/94	8/26/94
Department of Agriculture .....	3/01/94	3/14/94
Health and Human Services .....	7/11/94	10/31/94
Department of the Army .....	6/03/94	7/31/94
Health and Human Services .....	7/21/94	10/31/94
COMMITTEE: ENERGY		
Fiscal year 1993:		
Department of Energy .....	6/14/93	2/28/94
Fiscal year 1994:		
GAO .....	8/08/94	2/28/95
Department of Energy .....	3/01/94	6/14/94
COMMITTEE: ENVIRONMENT		
Fiscal year 1993:		
GAO .....	9/07/93	12/30/93
Fiscal year 1994:		
EPA .....	4/25/94	5/06/94
GAO .....	11/15/94	2/28/95
EPA .....	3/03/94	7/03/94
Department of Commerce .....	3/29/94	10/31/94
COMMITTEE: FINANCE		
Fiscal year 1993:		
Health and Human Services .....	6/14/93	12/14/93
GAO .....	2/07/94	2/28/94
Health and Human Services .....	5/21/93	10/01/93
Fiscal year 1994:		
Health and Human Services .....	8/29/94	10/31/94
GAO .....	3/01/94	10/15/94
COMMITTEE: FOREIGN RELATIONS		
Fiscal year 1993:		
Department of State .....	3/01/93	7/31/93
Customs .....	3/01/93	7/31/93
Arms Control and Disarmament Agency .....	3/01/93	2/28/94

## DETAILEES—Continued

Agency	Period begins	Period ends
COMMITTEE: GOVERNMENTAL AFFAIRS		
Fiscal year 1993:		
GAO .....	10/18/93	2/28/94
Bureau of Prisons .....	9/19/93	2/28/94
Fiscal year 1994:		
GAO .....	3/01/94	4/18/94
GAO .....	1/18/94	1/17/95
Bureau of Prisons .....	3/01/94	3/19/94
GAO .....	1/10/94	1/09/95
COMMITTEE: INTELLIGENCE		
Fiscal year 1993:		
CIA .....	11/01/93	2/28/94
CIA .....	11/01/93	2/28/94
COMMITTEE: JUDICIARY		
Fiscal year 1993:		
Treasury Department .....	2/01/94	2/28/94
Fiscal year 1994:		
Treasury Department .....	3/01/94	4/22/94
COMMITTEE: LABOR		
Fiscal year 1993:		
GAO .....	3/01/93	10/15/93
Fiscal year 1994:		
GAO .....	4/11/94	10/15/94
COMMITTEE: VETERANS' AFFAIRS		
Fiscal year 1994:		
Department of Veterans Affairs .....	12/19/94	2/28/95
GAO .....	7/25/94	9/22/94
Department of Veterans Affairs .....	7/11/94	7/15/94

## CONTINGENCY ACCOUNT

Section 26 of S. Res. 71, agreed to February 25, 1993, as amended, states that in order to ensure that the funds appropriated from the Federal treasury for the operation of the United States Senate are subject to requirements similar to those imposed on funds appropriated from the Treasury for the operation of executive branch agencies or departments, in regard to the availability of appropriated funds beyond the time period for which such funds are appropriated, no committee of the Senate may carry over an unexpended balance beyond March 1, 1995.

The resolution reported herewith does include a special reserve section for contingencies that is available to all committees based on unanticipated, non-recurring special needs, and at the request of the chairman and ranking member of any such committee and with the approval of the chairman and ranking member of the Committee on Rules and Administration. Any special reserve funds approved by the Rules Committee will not be added into the recurring base for the 1997–1998 biennial period. The special reserve funds will expire on September 30, 1995.

## BUDGET BASE 1995–96

The following table is included to explain the calculation of the 1995–1996 budget recommendations.

For 1995, the guidelines authorize funds at 85 percent of the 1994 total recurring budget authority, plus approved COLA's (2.0 percent for 12 months) on 85 percent of the 1994 recurring staff salaries. In addition, committees could budget a 2.4 percent COLA for January and February 1996.

For 1996, the guideline is a 2.4 percent increase to the 1995 adjusted salary baseline, plus a 2.4 percent COLA for January and February 1997. The 1996 and 1997 COLA adjustment is subject to authorization by order of the President pro tempore of the Senate.

S. Res.		Committee	Funding period 3/1/94-2/28/95 FY 94 funding authority	RULES COMMITTEE RECOMMENDATIONS									
				For the funding period 3/1/95-2/29/95 FY 95					For the funding period 3/1/96-2/29/97 FY 96				
				FY 95 rec-ommanded	FY 95 REC—FY 94 AUTH	Change (percent)	FY 95 REC—FY 95 REQ	FY 96 rec-ommanded	FY 96 REC—FY 95 REC	Change (per-cent)	FY 96 REC—FY 96 REQ		
71	.....	Total	57,035,815	49,394,804	(7,641,011)	-13.40	(854,180)	50,521,131	1,126,327	2.28	(887,202)		
71(3)(C)	.....	Agriculture	1,973,136	1,708,179	(264,957)	-13.43	0	1,746,459	38,280	2.24	0		
71(4)(C)&(23)	.....	Appropriations	5,569,506	4,823,586	(745,920)	-13.39	0	4,931,401	107,815	2.24	0		
71(5)(C)	.....	Armed Services	2,880,344	2,641,704	(238,640)	-8.29	(306,375)	2,702,669	60,965	2.31	(312,863)		
71(6)(C)	.....	Banking	3,220,767	2,788,802	(431,965)	-13.41	0	2,851,936	63,133	2.26	0		
71(7)(C)	.....	Budget	3,499,838	3,032,295	(467,543)	-13.36	0	3,103,181	70,886	2.34	0		
71(8)(C)	.....	Commerce	3,890,947	3,369,312	(521,635)	-13.41	0	3,445,845	76,532	2.27	0		
71(9)(C)	.....	Energy	2,815,535	2,579,566	(235,969)	-8.38	(98,782)	2,636,292	56,726	2.20	(103,195)		
71(10)(C)	.....	Environment	2,744,197	2,376,346	(367,851)	-13.40	0	2,430,379	54,034	2.27	0		
71(11)(C)	.....	Finance	3,419,382	2,960,173	(459,209)	-13.43	(288,240)	3,026,449	66,276	2.24	(306,708)		
71(12)(C)	.....	For. Relations	2,808,864	2,647,720	(161,144)	-5.74	(71,560)	2,708,841	61,121	2.31	(73,213)		
71(13)(C)	.....	Gov. Affairs	5,213,729	4,429,312	(784,417)	-15.05	(86,021)	4,530,725	101,413	2.29	(87,868)		
71(21)(C)	.....	Indian Affairs	1,221,872	1,119,088	(102,784)	-8.41	62,172	1,143,036	23,948	2.14	63,502		
71(14)(C)	.....	Judiciary	5,013,474	4,260,450	(753,024)	-15.02	(82,988)	4,359,828	99,378	2.33	(84,799)		
71(15)(C)	.....	Labor	5,257,570	4,018,406	(1,239,164)	-23.57	1	4,111,256	92,850	2.31	0		
71(16)(C)	.....	Rules	1,511,163	1,309,439	(201,724)	-13.35	0	1,340,234	30,796	2.35	0		
71(17)(C)	.....	Small Business	1,156,079	1,059,861	(96,218)	-8.32	58,880	1,083,793	23,932	2.26	60,210		
71(18)(C)	.....	Vet. Affairs	1,196,647	1,097,451	(99,196)	-8.29	60,970	1,122,714	25,263	2.30	62,373		
71(19)(C)	.....	Aging	1,209,141	1,108,255	(100,886)	-8.34	61,570	1,132,974	24,719	2.23	62,943		
71(20)(C)	.....	Intelligence	2,433,624	2,064,860	(368,764)	-15.15	(163,806)	2,113,120	48,260	2.34	(167,584)		



## SENATE COMMITTEE EXPENSE ACCOUNTING SYSTEM

To offer assistance toward managing their budgets, the Rules Committee has implemented the Senate Committee Expense Accounting System to assist committees in budget forecasting, in allocating dollars by expense category and office, in posting expenses incurred, in requesting reports by expense category or office, and in reconciling with the Disbursing Office. Each committee funded by the Rules Committee shall use this uniform accounting system to account for funds authorized by this resolution.

## HOUSING FOR COMMITTEE STAFF

It remains the policy and is expected by the Rules Committee that all committee staff paid by committee funds will be housed in committee space.

With the opening of the Hart Building in 1983, the Rules Committee implemented the policy of providing 140 square feet for each budgeted full-time staff member as a goal.

Section 23 of this resolution states that it is the sense of the Senate that space assigned to the respective committees of the Senate covered by this resolution shall be reduced commensurate with the reductions in authorized staff funded herein. The Committee on Rules and Administration is expected to recover such space for the purpose of equalizing Senators' offices to the extent possible, taking into consideration the population of the respective states according to the existing procedures and to consolidate the space for Senate committees, in order to reduce the cost of moving Senate offices and to reduce the cost of support equipment, office furniture, and office accessories.

During the 1995–96 biennial period, the Rules Committee will conduct a study of the level of authorized staff per committee including the number of non-reimbursable and reimbursable detailees, volunteers, interns, externs, and fellows.

Committee	Total number <sup>1</sup> of square feet	Number employees budgeted 1995	Square ft. per employee 1995
Agriculture .....	6,095	37	165
Appropriations .....	18,580	67	277
Armed Services .....	8,485	47	181
Banking .....	8,330	49	170
Budget .....	11,220	51	220
Commerce .....	12,785	70	183
Energy .....	8,275	43	192
Environment .....	8,355	48	174
Finance .....	8,725	59	148
Foreign Relations .....	10,375	51	203
Governmental Affairs .....	20,866	99	211
Judiciary .....	22,205	102	218
Labor .....	19,670	92	214
Rules .....	4,400	21	209
Small Business .....	3,920	22	178
Veterans' Affairs .....	3,755	19	198
Aging .....	3,080	23	134
Intelligence .....	6,915	30	231
Indian Affairs .....	3,545	17	209

<sup>1</sup> Excludes hearing rooms.

## COMMITTEE COMPUTER RESOURCES

The office automation funding estimates requested by committees for fiscal years 1993 and 1994 exceeded \$4 million and had to be adjusted to fit the available funding of the Sergeant at Arms. Factors considered in making these allocations included current status of each committee's computing capacity, the age of the existing technology, and recent year computer expenditures. However, the actual expenditures for the two year period were \$2.2 million, approximately one-half of the requested amount.

The total committee office automation requests for fiscal years 1995 and 1996 were reduced by 15 percent to meet Sergeant at Arms funding levels and to achieve the Rules Committee's mandate to reduce operating cost. Those committees which were within the funding recommendation have been footnoted in the following allocation table. All committees listed may begin working directly with the Sergeant at Arms and the Computer Center in implementing their plans, as long as the items requested meet the definition of Standard Senate computer products, as outlined in the Senate Congressional Handbook and are consistent with office automation plans submitted to the Committee on Rules and Administration.

Committee	Fiscal year		Total
	1995	1996	
Aging .....	\$51,645	\$43,716	\$95,361
Agriculture .....	85,000	55,250	140,250
Appropriations .....	131,218	85,000	254,374
Armed Services .....	148,750	63,750	212,500
Banking .....	106,250	106,250	212,500
Budget <sup>1</sup> .....	59,520	16,518	76,038
Commerce .....	47,719	30,372	78,092
Energy .....	28,857	67,878	96,736
Environment .....	79,912	25,416	105,328
Finance* .....	56,092	47,678	112,184
Foreign Relations .....	104,975	21,250	126,225
Government Affairs .....	34,204	44,945	79,149
Indian Affairs* .....	31,603	20,284	51,887
Intelligence .....	102,582	209,725	312,307
Judiciary .....	396,634	14,040	410,674
Labor .....	161,779	23,650	185,428
Rules* .....	40,000	40,000	80,000
Small Business .....	61,197	0	61,197
Veterans' Affairs .....	73,835	17,275	91,110
Total .....	1,773,691	921,477	2,695,167

<sup>1</sup> Met or exceeded committee guidelines.

This funding reduction may mean that committees will not be able to employ the latest hardware and software as soon as they become available over the next 2 years. The Rules Committee encourages users to become more familiar with their existing system's capabilities and learn to employ them more fully.

## CONSULTANTS

For those committees with consultant authority, committee leadership is reminded that 2 U.S.C. 72a (i)(1) was amended by P.L. 100-458 to permit the procurement of consultant services to assist in improving the efficiency and effectiveness of committee operations. Previously, only member offices had such authority.

## COMMITTEE LEGISLATIVE ASSISTANCE

The Rules Committee has received inquiries regarding staff representatives on committees as authorized by P.L. 95-94. With respect to including funds for Legislative Assistance, the Rules Committee position is that these are funded in Members' personal office accounts.

## COMMITTEE AUTHORIZATIONS AND SPENDING PATTERNS

The Rules Committee is seriously concerned about the detrimental effects of across-the-board cuts to committee funding levels. Spending patterns and needs vary among committees. The principal concern is spending and not authorizations. If reductions in authorizations are made to reflect unexpended balances, incentive would be created to spend all funds authorized. The Rules Committee opposes any action that would create an incentive to spend more of the funds authorized. The Committee believes that the best course of action is to urge committees to continue the practice of frugal spending.

## CONSIDERATION AT MARK-UP

A 15 percent reduction from the 1994 recurring budget level was the overall target. To that figure, a 2 percent COLA for staff salaries was added. The target was met in the funding recommended in S. Res. 73.

The Committee carefully evaluated the needs and responsibilities of each committee, including both written and oral testimony. The recommendation of the Committee in S. Res. 73 expresses the Committee's best judgement. The easiest approach would have been an across-the-board reduction. That option was rejected because it did not recognize the unique needs and responsibilities of each committee—both in terms of historical funding trends and projected workload for the 104th Congress.

Questions were raised at the mark-up about the 10 percent reduction for Aging, Small Business, and Veterans' Affairs. The primary reason for this reduction as compared to the 15 percent target was that the cost of core staff such as chief clerk, reception, system administrator, etc., comprise a much greater portion of the budget for these committees that have relatively low funding levels than for committees with high funding levels. The recommendation recognizes this difference. A concern also was expressed about the ability of the Committee on Labor and Human Resources to meet its legislative and oversight responsibilities under a 25 percent reduction in its funding level.

In the final analysis, the Committee's recommendation meets the 15 percent target. If the target is to be retained in the Senate consideration of this resolution, any increase in the level of funding for any committee above the Rules Committee recommendation must be offset by a greater reduction for one or more committees than proposed in this resolution. There are no extra funds available in the 1995 recurring baseline that would permit an increase in funding and remain within the 15 percent target.

## COMMITTEE VOTE

The Committee on Rules and Administration ordered this resolution to be favorably reported by voice vote. No member voted no.

Chairman Stevens cast Senators McConnell's and Warner's proxies in support of the motion; Senator Ford cast Senators Dodd's and Byrd's proxies in support of the motion; Senator Ford cast Senator Moynihan's proxy in opposition to the motion.

Members present: Chairman Stevens, Senator Hatfield, Senator Helms, Senator Cochran, Senator Santorum, Senator Nickles, Senator Ford, Senator Pell, Senator Inouye, and Senator Feinstein.

